

Manchester Academy for Healthcare Scientist Education (MAHSE)

Terms of reference for the HSST Oversight Group

1. Purpose

To oversee the delivery of D.Clin.Sci. degrees at MAHSE partner HEI's (Higher Education Institutions) with a view to ensuring parity of experience for Clinical Scientists in HSST registered on the programmes and to act as a reference point between HEI's and external stakeholders.

2. Terms of Reference

On behalf of MAHSE;

1. To co-ordinate and support the delivery of currently tendered D.Clin.Sci. programmes in HSST across HEI and NHS sites
2. To co-ordinate and support existing and new HEI members in the design, development and tender of new D.Clin.Sci. programmes in HSST dependent on HEE requirements.
3. To facilitate HEI and professional body approval for new programmes
4. To support HEI's in the development of programme elements (including modules for CPD and on-line delivery)
5. To receive annual and periodic quality reviews from partner HEI's for quality monitoring purposes and raise concerns as and when quality issues may arise.
6. To provide a forum for the exchange of good practice with regard to delivery of D.Clin.Sci. for HSST and to ensure that each accredited HEI programme continues to meet the requirements for HSST
7. To evaluate feedback from CS (Clinical Scientists) in HSST and staff, to ensure that though recognising the bespoke nature of each pathway, there is appropriate parity of experience, for CS in HSST on different programmes and to identify and solve problems particularly at the HEI/NHS interface
8. To co-ordinate across programmes social, liaison and training events for CS in HSST, staff (both HEI and NHS), patients and public and thereby promote interprofessional learning
9. To provide relevant information and participate fully in contract and quality reviews by Health Education England (HEE) and/or other regulatory bodies.
10. To provide a point of information and contact for current and future CS in HSST as well as; HEI and NHS staff involved in the delivery of MSC (Modernising Scientific Careers); NSHCS (National School of Healthcare Science); Relevant Professional Bodies; AHCS (Academy for Healthcare Science and HEE (Health Education England)).

3. Reporting Arrangements

The HSST Oversight Group will report to the MAHSE Board and to relevant authorities within HEI's and HEE on delegation from MAHSE Board.

4. Membership

The membership of the Board will reflect the range of stakeholders within HSST. The membership can be complemented as appropriate through the co-opting of additional stakeholders or advisors. The Academic Director role will always be appointed from within the University of Manchester (as the contract holder for the D.Clin.Sci.)

Academic Director for HSST (Chair)

MAHSE HSST Administrator

HSST Leads from each consortium partner HEI (Higher Education Institution)

Director of Diploma Leadership and Management

Representative from NSHCS (National School of Healthcare Science)

Representative from AHCS (Academy for Healthcare Science)

Representatives from Royal College of Pathologists

Representatives from patient and lay groups

Training Officer representatives

One Clinical Scientist in HSST representative from each HSST Theme;

Physiological Sciences; Physical Sciences; Life Sciences

One meeting each year will act as a Quality Assurance meeting and HEI QA representatives will be invited, this will usually be the summer meeting.

5. Frequency of Meetings

The Board will meet quarterly.